

**FOOD SAFETY: PERISHABLE FOOD TRANSPORTATION PROCEDURE  
PARTNER AGENCY AGREEMENT**

The purpose of this agreement is to establish the Central Texas Food Bank's requirements for safe transportation of perishable product. Perishable foods are defined as any food that requires refrigeration or is frozen. The Perishable Food Transportation Procedure is designed to ensure safe and proper handling of food to conform to all state, local, and federal health and safety regulations.

Effective May 2, 2022: The Central Texas Food Bank will continue to enforce the requirement that all Partner Agencies without refrigerated vehicles or coolers with ice/cold packs must utilize insulated freezer blankets for transporting perishable food to comply with safe food handling policies. The Food Bank will provide one (1) free freezer blanket to agencies without refrigerated vehicles or coolers with ice/cold packs beginning in late May 2022.

**Partner Agency Requirements:**

- All refrigerated and frozen food must be maintained at proper food safety temperatures that are outside of the temperature danger zone.
- Partner Agencies must have an adequate amount of insulated freezer blankets and/or other equipment to ensure safe transportation of perishable food (i.e.: coolers with ice packs).
- Partner Agencies that are not equipped with the appropriate amount of insulated freezer blankets at time of pickup may not leave with perishable product and will incur a \$35.00 restocking fee.

This agreement and its terms and obligations shall be automatically renewed each year until termination by mutual consent of the parties or as otherwise provided in this agreement. If an agency has a new authorized signatory representative, a new agreement must be read, signed and submitted within the first 90 days of said new authorized signatory representative.

The Agency's authorized signatory representative's signature below confirms that the Agency is accepting and agrees to abide by all terms of this agreement. Failure to maintain terms of this agreement may result in partnership status being terminated.

\_\_\_\_\_  
Agency Signatory Representative

\_\_\_\_\_  
Agency Name & Number

\_\_\_\_\_  
Agency Signatory Representative Printed Name

\_\_\_\_\_  
Date