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August Partner Agency Newsletter

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Upcoming Food Bank Closures

IMPORTANT - The Food Bank will be undergoing our annual end of year inventory count. Pick-up and Delivery will occur as usual. Below are the modifications being made to the ordering schedule as a result of this internal operation. Please note only the ordering window is adjusted, there will be no need to request or reschedule pick-up or deliveries.

If you are picking up or receiving delivery on:	Your ordering window opens on:	At:	Your order is due on:	At:
Wed., Sep. 27	Thu., Sep. 21	10:15 a.m.	Fri., Sep. 22	9:00 a.m.
Thu., Sep. 28	Fri., Sep. 22	10:15 a.m.	Mon., Sep. 25	9:00 a.m.
Fri., Sep. 29	Fri., Sep. 22	10:15 a.m.	Mon., Sep. 25	9:00 a.m.

Sat., Sep. 30	Fri., Sep. 22	10:15 a.m.	Mon., Sep. 25	9:00 a.m.
Mon., Oct. 2	Thu., Sep. 28	10:15 a.m.	Fri., Sep. 29	9:00 a.m.

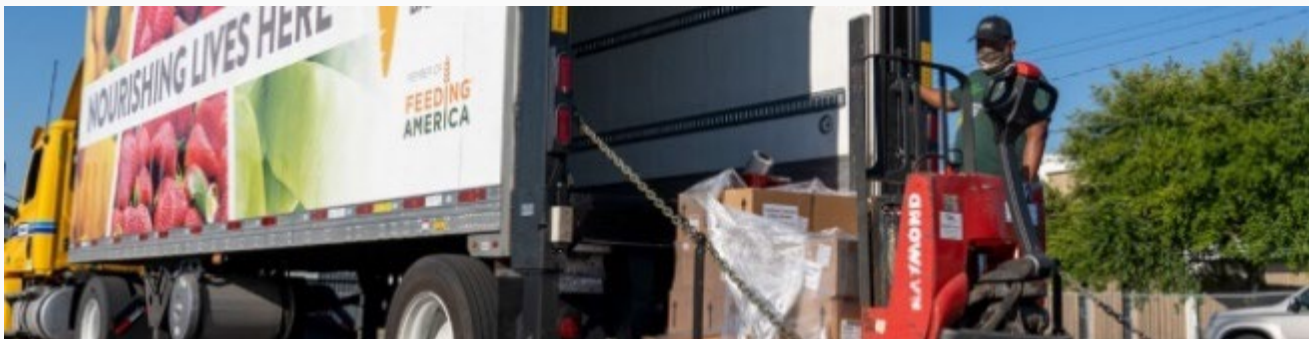
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Thanksgiving Turkey Distribution Info

CTFB is currently gearing up for the 2023 Thanksgiving Holiday season and we kindly request that you [fill this survey](#) to help us gather pertinent data on the need for food during Thanksgiving this year.

We want to assure you that the team at CTFB is working hard to ensure that our neighbors have a pleasant Thanksgiving. Please respond by September 8, 2023 at the latest, so we can communicate processes for ordering and making the necessary arrangements for THANKSGIVING 2023. Please do not hesitate to contact agencies@centraltexasfoodbank.org with any questions

Announcements



Updates to the Policies and Procedures Manual

We recently announced changes made to our [CTFB Policies and Procedures Manual](#). To access the updated manual please [click here](#) or visit the [Resource Center](#).

Agency Retail Pickup Issue Tracker

Partners that pick-up at retail stores are now able to submit issues through the [ARP Issue Trackers](#) on the [Agencies webpage](#). Please use this tool to let us know if your agency has encountered any issues or concerns.

Reminder of Speed Limit at the Dock Yard

When driving through the Truck Yard to pick-up at dock, please follow the speed limit of 5 mph. As well as yielding to Food Bank trucks and following CTFB staff's directions. Agencies who violate these safety protocols will be denied service.

Important Reminders

Protocol for Requesting Items after Orders are Submitted

Agencies are able to add items to their already submitted order only if their ordering window is still open. Please email agencies@centraltexasfoodbank.org with your PA number, the item number, and quantity to add on additional items before your window closes.

Food Safety during the Summer

Each year, USDA TEFAP flour, grain, and pasta products must be refrigerated during the months of May through September.

Join our Facebook group

CTFB has a Facebook group for our partners! In this group, we post reminders, donations announcements, answer questions and so much more. The group is intended for our partner agencies to network with one another and have conversation on how to better serve our neighbors. [Join here](#) as well as answer all of the membership questions to be accepted.