



Change to Monthly Reporting – FAQs

What is changing with Monthly Reporting?

Central Texas Food Bank is going to begin pulling Partner Agency monthly household and individual reporting data directly from Oasis Insights.

What is the time-frame for this change?

In preparation for the change, we will be comparing the data you submit on your monthly Partner Agency Report to the data you enter into Oasis Insights for the next two reporting cycles to ensure data is being accurately entered into Oasis Insights. We will notify you once you no longer need to submit household and individual reporting data.

Should Partner Agencies do anything different over the next two months?

Partner Agencies should ensure their intake data is correct and entered prior to the ninth of the month. We will reach out to Partner Agencies with large discrepancies to reconcile the differences.

What reports will you use to compare the data?

We will compare the data you submit on your monthly Partner Agency Report to the data found on an assistance report we generate from Oasis Insights.

What is included on the assistance report from Oasis Insight?

We are filtering the assistance report to include the assistance logged by each agency based on assistance in the “Food Pantry:” section. This includes all assistance categories in that section, including “Food Pantry”, “Pantry Assistance”, “Food/Beverages”, etc.

What if our Partner Agency uses assistance categories that are outside of the “Food Pantry” section in Oasis Insight?

If your Partner Agency uses assistance categories found in sections outside of the “Food Pantry” section to log assistance, please let us know the categories you use by emailing research@centraltexasfoodbank.org.

What happens after the two-month comparison period?

We will notify you when you no longer need to enter household or individual data on your monthly Partner Agency Report.

Will I still have to submit a monthly Partner Agency Report?

Yes, please be aware that you will still need to submit a monthly Partner Agency Report to account for “Other Pounds” but you will no longer need to enter household or individual data once we notify you.