



Food Hub: Pick-Up Agreement

The CENTRAL TEXAS FOOD BANK has committed to increasing the availability of food to Partner Agencies in specific geographical regions outside of their routinely scheduled regional deliveries. This agreement will act as the compliance guidelines for all Partner Agencies approved to pick-up product via a CTFB Food Hub at either Helping Center of Marble Falls or Helping Hands Ministry of Belton hereinafter referred to as Food Hub Host Site.

Agency Name: _____ Agency Number: _____

agrees to:

- Adhere to all aspects of the Central Texas Food Bank Partner Agency Policy and Procedures Manual while receiving product from the produce hub and upon the distribution of such food.
- Safely transport product from hub and store at approved location(s).
- Refrain from “cherry picking” product. Partner Agencies must take items ‘as is’ and in case size quantities or greater. Taking only the amount of product that will best serve direct clientele through approved distribution model(s).
- Refrain from re-distribution of food from the Hub to organizations that are not partner agencies with CTFB.
- Treat Food Hub Host with respect in both written and verbal communication and obey any rules and regulations when onsite.
- Cover costs from damage to the property of Host site or Container caused by your agency.
- Review and agree to follow the Food Hub Host’s policies and practice for receiving product from the Container.
- Only pick-up from the hub during a pre-approved appointment time with Food Hub Host site.
- Contact CTFB if you are unable to obtain access to Food Hub on a regular basis.
- CTFB Partner Agencies shall be responsible for any injury to person or property caused by any act, omission or neglect of the Partner Agency and its employees or agents as a result of entering upon the property of Food Hub Host Site and accessing the Container and each CTFB Partner Agency agrees to indemnify and hold the Food Hub Host Site and their employees and agents harmless from any and all claims for injury, damage and loss.

Central Texas Food Bank will reserve the right to terminate this agreement at any time.

Agency Name: _____ Agency Number: _____

Agency Director (sign): _____ Date: _____

Central Texas Food Bank (sign): _____ Date: _____