



June 4, 2020

This message is being sent to all members of the Central Texas Food Bank Partner Agency network.

Special Announcement: May Handling Fee Credits!

Through our first Network Pulse Survey, we learned a lot about what is going on across the network. Specifically we learned that each of your organizations had a need for financial resources. That is why, in May, we credited 90% of all handling fees accrued in April back to every partner agency's account.

We are pleased to announce that we are, again, able to offer a 90% credit to all partners for the handling fees that were spent in May. This means by mid-June you should see a credit on your account.

Thank you again for all of your hard work! We hope this extra support helps to ensure you can maximize your resources and continue to get the inventory you need to serve the community during this time of increased need. If you have questions about the exact amount of funds being credited to your account, please reach out to us via the Agency Hotline (512) 684-2503 or by emailing agencies@centraltexasfoodbank.org.

Freezer Blanket Reminder

As the weather continues to warm up, we want to remind you that it is always a CTFB policy that partners use a Freezer Blanket(s), and/or cooler with ice packs, when transporting perishable product without a refrigerated vehicle. It is especially important

to follow this policy throughout the summer months and you'll find a few additional tips and reminders listed below for your convenience.

- All partners must maintain a signed 'Perishable Food Transportation Procedure Agreement' on file with CTFB. If you need a refresher on what is included in this agreement, you can find a blank version [here](#).
- For more information on the best way to use your Freezer Blanket when transporting product, see our 'How To' guide [here](#).
- All refrigerated food must be maintained at or below 40 degrees Fahrenheit, and all frozen food at or below 0 degrees Fahrenheit during transportation and distribution in order to prevent thawing and spoilage.
- Partner Agencies must have an adequate amount of insulated freezer blankets and/or other equipment to ensure safe transportation and distribution of perishable food.
- Partner Agencies that are not equipped with the appropriate amount of insulated freezer blankets at the time of pick up/delivery may not leave with perishable product and will incur a \$35 restocking fee.

If you have questions about this policy, or your organization is in need of additional freezer blankets, please contact your relationship manager or call the AR Hotline at (512) 684-2503.

Partner Resources

CTFB Recipe Database

Have you ever had an ingredient you were unsure how to cook with it or have a client ask you directly how to prepare something they've received from your pantry? We're here to help! In order to make sure clients have the information they need to put the ingredients they receive from pantries to use, CTFB has created an [online database of recipes](#) that are

easy to use and require as few ingredients possible in order to make them accessible to all.

All recipes were developed by the CTFB Nutrition Education Team and are available for FREE on our website [here](#). The database makes it easy to search by type of meal or main ingredient. Plus, most are available in both English and Spanish. If you want to share these recipes with your clients, there's an easy to download PDF that can be printed and added to your pre-packaged food boxes/bags ahead of your pantry's distribution.

COVID-19 Testing Resources

Sharing resource on where to go for testing with clients is just one way CTFB and our partners can help stop the spread of the coronavirus. For partners in and around Travis County you can use [this flyer](#) to share testing resources provided by CommUnityCare with your clients. Partners outside of Travis County are encouraged to look to their local health authority or use the [Texas Health and Human Services website](#) to learn more about where to direct clients to access testing.

Partner Agency Spotlights

Keep an eye out for our next Partner Agency spotlight – Caritas of Waco! Their Executive Director Buddy Edwards retired at the end of May after 13 years of fighting hunger with their organization.

We want to feature you! We'd love to highlight the great work your staff and volunteers are doing to meet the need across our Central Texas community. If your organization is interested in being an Agency Spotlight, reach out to us at agencies@centraltexasfoodbank.org.

General Reminders

We want to know if your distribution has changed (or is going to change) due to COVID-19. If you're closing, re-opening, adjusting hours, or modifying your distribution model, please reach out to your Agency Relations Specialist with that updated information or

share it via email at agencies@centraltexasfoodbank.org or our partner agency hotline by calling [\(512\) 684-2503](tel:5126842503).

CONTACT THE TEAM

512.684.2503 | agencies@centraltexasfoodbank.org

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